

How will parents know?

You may receive a **text, phone** or **email message** from the school informing you of an emergency at school.

Go to the district website for updates:
www.washk12.org.

We may also use media such as TV or radio to update you.

Please do not call the school as it may interrupt the emergency response and recovery efforts.

Students will be instructed to **not** use cell phones other than to send you a quick text message such as: *The school has closed. Please pick me up at 2:45. Bring photo ID.*

How will students be released?

Listen for an announcement that it is time to pick up your child.

Park in designated areas. Do not abandon vehicles.

Follow signs to a "Check-in" area.

Fill out a Parent Reunification card for each child & show photo ID.

You will be directed to a "Reunification" area.

Your child will be brought to you.

In some cases, high school students may be excused on their own.

There may be instances where a student may not be allowed to remove a vehicle from the parking lot.

Please note that this reunification may occur at a site other than the school.

QUICK RELEASE:

The emergency may warrant a **QUICK RELEASE**. If so, parents may pick up their children from the child's teacher at the child's outside classroom door, or other designated areas. Please follow the signs.

In an Emergency When you hear it. Do it.



Lockout



Lockdown



Evacuate



Shelter

Lockout! Secure the Perimeter.

Students
Return inside
Business as usual

Teachers
Bring students into the building
Increase situational awareness
Take roll
Business as usual

Lockdown! Locks, Lights, Out of Sight.

Students
Move away from sight
Maintain silence

Teachers
Close your locked classroom doors
Turn out the lights
Move away from sight
Maintain silence
Wait for responder to open door
Take roll

Evacuate! (Directions to Follow.)

Students
Leave your stuff behind
Form a line
Hand in hand as directed

Teachers
Lead evacuation to location
Take roll
Notify if missing, extra or injured students

Shelter! (Directions to Follow.)

Students
Shelter types:
1. For tornado
2. For bomb
3. For hazmat
Shelter methods:
1. Drop, cover and hold
2. And seal the room
3. In silence

Teachers
Shelter type
Shelter method
Take roll



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Everyday Safety: Checking In & Checking Students Out

All visitors are required to sign in at the front office of any school in Washington County School District.

Photo ID is required to pick up any student at any time other than the regular dismissal time.

Students will be checked-out only to those adults who have prior approval from parents.

Make sure your child's contact information and pre-approvals at school are updated each year.